Trocaire College
Dream. Focus. Succeed.

2015 – 2016 VERIFICATION WORKSHEET

FINANCIAL AID OFFICE
360 CHOATE AVE, BUFFALO, NY 14220
OFFICE (716) 826-1200
FAX (716) 828-6117

Your 2015-2016 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and/or your parents reported on your FAFSA. To verify that you provided correct information the financial aid administrator at Trocaire will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent (if dependent) must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at Trocaire. Trocaire may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

A. Student Information

Last Name _____ First Name _____ M.I. _____ Social Security Number _____

Address (include apt. #) _____ Date of birth _____

City _____ State _____ Zip Code _____ Phone Number (include area code) _____

Email Address _____ Cell Phone Number (include area code) _____

B. Family Information

☐ **Independent Student** ☐ **Dependent Student**

- List everyone in your household.
  - Yourself
  - Your parent(s) (include step-parents) – Dependent student only
  - Your spouse – Independent student only
  - Your children
  - Your siblings (include all of your parent's children)
  - Anyone else who you may be providing more than half of their support from July 1, 2015, through June 30, 2016
- List the name of the school each person is currently enrolled in between the dates of July 1, 2015, through June 30, 2016.
- If more space is needed, attach a separate page with the student's name and Social Security Number at the top.

Full Name	Age	Relationship	School
Example: Martha Jones	24	Wife	City University
		Self	*Trocaire College*

C. Tax Forms and Income Information

1. TAX RETURN FILERS—**Important Note:** If the student filed, or will file, an amended 2014 IRS tax return, the student must contact the financial aid advisor before completing this section.

Check the box that applies:

☐ The IRS Data Retrieval Tool in FAFSA on the Web will be or has been used to retrieve and transfer 2014 IRS income information into the student's FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *The student's school will use the IRS information that was transferred in the verification process*.

☐ Student ☐ Student's spouse ☐ Student's father ☐ Student's mother

☐ The student, spouse, and/or parent(s) is unable or chooses not to use the IRS Data Retrieval Tool in FAFSA on the Web and **2014 IRS tax return transcript** will be submitted to the school **—**not a photocopy of the income tax return. *To download an IRS tax return transcript, go to www.irs.gov and click on "Get Transcript of Your Tax Records" at http://www.irs.gov. Make sure to request the "IRS tax return transcript" and not the "IRS tax account transcript." Visit www.trocaire.edu/admissions/financial-aid for more detailed instructions.*

☐ Student ☐ Student's spouse ☐ Student's father ☐ Student's mother

2. TAX RETURN NONFILERS — Complete this section if the student, student's spouse, and/or student's parent(s) will not file and is not required to file a 2014 income tax return with the IRS.

Check the box that applies:

The ☐student ☐student's spouse, ☐ student's father, ☐student's mother was not employed and had no income earned from work in 2014. If asked by the student's school, I will provide documentation from the IRS.

The ☐student ☐student's spouse, ☐ student's father, ☐student's mother was employed in 2014 and has listed below the names of all the employers, the amount earned from each employer in 2014. *Submit a copy of your 2014 W-2 form issued by your employer and/or a copy of your 2014 1099 form. List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and Social Security Number at the top*.

Person	Sources	2014 Income

D. Other Information to be Verified

☐ One of the persons listed in Section B of this worksheet received Food Stamps or SNAP benefits in 2013 or 2014. If asked by the student's school, I will provide documentation of the receipt of SNAP benefits during 2013 and/or 2014.

☐ One of the persons listed in Section B of this worksheet paid child support in 2014. Indicate below the name of the person who paid the child support, the name of the person to whom the child support was paid, the names of the children for whom child support was paid, and the total annual amount of child support that was paid in 2014 for each child. If asked by the school, I will provide documentation of the payment of child support. *If you need more space, attach a separate page that includes the student's name and Social Security Number at the top.*

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Child's Age	Amount of Child Support Paid in 2014
Marty Jones	*Chris Smith (example)*	*Terry Jones*	*4*	*$6,000.00*

E. Signatures and Certification

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. If you are a dependent student, at least one parent must sign.

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature Date

Parent's Signature (Dependent Students Only) Date