

Trocaire College

360 Choate Avenue • Buffalo, NY 14220 • (716) 826-1200 • Fax: (716) 828-6107 • www.trocaire.edu

APPLICATION FOR ADMISSION

Please complete the entire application form and forward it to the Office of Admissions along with a non-refundable **\$25.00** application fee made payable to **Trocaire College**. However, you can apply online for **FREE** at **www.Trocaire.edu**.

Although an interview is not necessarily required for admission; a personal interview with an Admissions Counselor may be asked of some students. Any applicant may request an appointment to meet with a counselor at any time. In some cases, an interview with the Program Director may be required once the application process has been completed but before a decision for admission is rendered.

Trocaire maintains a rolling admissions policy, thus, applications are processed throughout the calendar year. Applicants will be notified of the action taken on their application after completion of all admissions requirements. All admissions requirements must be satisfactorily completed before an acceptance is considered final.

The Trocaire College Health Report must be completed by a physician and returned to the College Health Office. This form is provided after a decision of acceptance is made.

HIGH SCHOOL STUDENTS:

- Submit the completed application form and fee to your high school principal or guidance counselor. The high school counselor will then forward the entire application along with official academic transcripts and test scores to the Office of Admissions at Trocaire College.

ADULT / TRANSFER STUDENTS:

- Adult and transfer applicants may apply directly to the College. An official high school transcript is required and should be forwarded directly to the Office of Admissions from the former high school. If you received a General Equivalency Diploma (G.E.D.), please submit an official copy of the test scores and an official high school transcript for any course work completed.
- Applicants who have attended another college, university, or postsecondary institution must have official transcripts of all records forwarded directly from the institution to the Office of Admissions at Trocaire College.

PLACEMENT TESTING

Placement testing is for the purpose of **registration only**-not admission to the college. All students will be asked to take a placement test prior to registration of classes. **Prospective students should review a sample placement test online at www.Trocaire.edu prior to taking the test.** Please call the Office of Admissions at (716) 827-2545 for more information and/or to schedule an appointment for testing. If you are applying for the Business Administration, Computer Network Administration and Hospitality Programs, you can schedule your placement test by calling (716) 827-4300.

ENTRANCE REQUIREMENTS:

Applicants to most of our Allied Health programs must have a minimum semester grade point average of 2.0. The Registered Nursing and Radiology programs require a 2.75 grade point average as well as no less than a "C" average in required coursework. Candidates for the Diagnostic and Echocardiography programs must have a minimum grade point average of 3.0 for admission. Transfer credit will be granted for equivalent coursework at Trocaire.

ALL APPLICANTS ARE RESPONSIBLE FOR ENSURING THAT ALL FORMS ARE COMPLETED AND RETURNED TO THE OFFICE OF ADMISSIONS.

PROGRAM	SPECIFIC PRE-ADMISSION REQUIREMENTS
Business Administration	- H.S. average 75% or GED Diploma (Minimum Score 2500)
Computer Network Administration Computer Network Administration-Certificate	- H.S. average 75% or GED Diploma (Minimum Score 2500)
Diagnostic Medical Sonography – Certificate*	- ARRT(R) Credentialed Diagnostic Radiographer - One year patient related experience - Minimum final semester average of 3.0
Echocardiography – Certificate*	- ARRT(R) or 2 year Allied Health Program Graduate - Minimum final semester average of 3.0 - College Preparatory course in Physics and knowledge of basic cardiac arrhythmia
General Studies	- H.S. average 75% or GED Diploma (Minimum Score 2500)
Health Information Technology	- H.S. average 80% or GED Diploma (Minimum Score 2625) - Keyboarding experience - Biology
Hospitality Management	- H.S. average 75% or GED Diploma (Minimum Score 2500)
Liberal Arts Liberal Arts and Sciences	- H.S. average 75% or GED Diploma (Minimum Score 2500)
Massage Therapy* Massage Therapy-Certificate	- H.S. average 75% or GED Diploma (Minimum Score 2500) - Biology
Medical Assistant	- H.S. average 75% or GED Diploma (Minimum Score 2500) - Natural Science
Medical Coding & Reimbursement-Certificate	- H.S. average 80% or GED Diploma (Minimum Score 2625) - Biology - Keyboarding Experience
Nursing*	- H.S. average 85% or GED Diploma (Minimum Score 2750) - One unit in H.S. or College Algebra - Biology - Chemistry - Anatomy & Physiology I with Lab - All candidates must take the TEAS Test
Practical Nursing*	- H.S. average 75% or GED Diploma (Minimum Score 2500) - One unit in secondary science (biology or chemistry) - Math I and II - English Composition - Anatomy & Physiology I with Lab - All candidates must take the Arnett Diagnostic Entrance Test
Radiologic Technology *	- H.S. average 85% or GED Diploma (Minimum Score 2750) - Math I and II - Biology - Chemistry - Physics
Surgical Technology *	- H.S. average 80% or GED Diploma (Minimum Score 2625) - Math I and II - Biology - Physics

* Cardio-Pulmonary Resuscitation (CPR) Certification is required prior to the first day of clinical work.

FINANCIAL AID

Trocaire College offers students financial assistance through outside scholarships, grants, loans and employment on and off campus. Students who request financial aid should apply through the Financial Aid Office or submit the information on-line at www.fafsa.ed.gov.

Trocaire College does not discriminate in admission, employment, in the administration of its educational policies, scholarship and loan programs, and other institutionally administered programs on the basis of race, color, age, national and ethnic origin, religion, gender, marital status, veteran status, sexual orientation and disability.

Trocaire College - Application For Admission

360 Choate Avenue • Buffalo, New York 14220

Name _____
(Last) (First) (Middle Initial)

Address _____
(Number) (Street) (City) (State) (Zip Code)

County _____ Telephone (_____) _____ Social Security Number _____

Cell Phone (_____) _____ E-Mail Address: _____

Have you previously applied to Trocaire College? Yes No When did you apply? _____

Have you previously attended Trocaire College? Yes No When did you attend? _____

Semester and Year you wish to enter Trocaire College: Fall (Aug.) _____ Spring (Jan.) _____
Summer _____

Please check the appropriate boxes: Full Time or Part Time Day or Evening Dual Admissions

US CITIZEN Yes No Other Country _____

Have you ever been convicted of a felony? Yes No (A false response can result in immediate dismissal from the college.)

Have you ever been dismissed and/or suspended from a college for disciplinary reasons? Yes No (Even if you have never attended college a response is required.)

English as a Second Language: I speak English as a Second Language Enter your English as a Second Language (TOEFL) Test Date _____

I would like to be considered for the Trocaire Opportunity Program (TOP); a state funded program for students who are economically disadvantaged. Yes No For more information email babcockp@trocaire.edu

Are you currently or previously enrolled in EOP, College Discovery, HEOP or SEEK? Yes No

Only select one program for which you are applying:

ASSOCIATE DEGREE PROGRAMS:

- Business Administration
- Computer Network Administration
- General Studies
- Health Information Technology
- Hospitality Management
- Liberal Arts

- Liberal Arts and Sciences
- Massage Therapy
- Medical Assistant
- Nursing (*check day or evening*):
 - Day Evening
- Radiologic Technology
- Surgical Technology

CERTIFICATE PROGRAMS:

- Computer Network Administration
- Diagnostic Medical Sonography
- Echocardiography
- Massage Therapy
- Medical Coding & Reimbursement
- Practical Nursing

EDUCATIONAL BACKGROUND

List below the name of every high school, college or post secondary institution you have attended. An official transcript of course work done at an institution must be sent from the institution directly to the Office of Admissions at Trocaire College.

NAME OF SCHOOL LOCATION YEAR OF GRADUATION

HIGH SCHOOL: _____

COLLEGE(S): _____

Indicate your name, which will appear on official transcripts _____

For Office Use Only:

_____ Application Date	_____ Acceptance	_____ Withdrawal/Inactivation	_____ Copy to TOP
_____ Application Fee	_____ Rejection		

